

Application for Employment 174 South Main Street Harrisonburg VA 22801

Phone 540.434.4475 Fax 888.334.5211

Position Applied For		Date	
Name			
AddressStreet	Cit.	State	Zip Code
Phone <i>Home</i> ()		State	•
Are you legally eligible to work in the U.S.?	Yes	No	_
If you are not a U.S. citizen, are there any restrictions on your eligibility for employment?	Vac	No	
restrictions on your engionity for employment?		No blease explain.	_
If employed and under 16, can you furnish a work	permit? Yes	No	
, , ,	<u> </u>		_
EDUCATION: Circle the highest grade you comp	•		
Name and location of last high school attended: Did you graduate? Yes No If not, do y			
Circle the number of years of post-high school edu	cation completed	1 1 2 3 4 5	6 7
College Name and Location Date Graduated	Degree Earned	Major Area	(s) of Study
		_	
List special skills and qualifications here:			
During the last seven years, have you been convict.	ed of a felony?	Ves No	If yes evolain

(A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction,

seriousness in nature of the crime, and rehabilitation will be considered).

Present Employer	Dates Worked: Fr	rom To		
Address_	Phone	#Hours/Week		
Job Title	Starting Salary	_ Current Salary		
Supervisor's Name	Reason for Leaving _			
Describe your duties				
Employer	Dates Worked: From To			
Address_	Phone	#Hours/Week		
Job Title	Starting Salary	_Ending Salary		
Supervisor's Name	Reason for Leaving _			
Describe your duties				
Employer	Dates Worked: From To			
Address_	Phone	#Hours/Week		
Job Title	Starting Salary	Ending Salary		
Supervisor's Name	Reason for Leaving			
Describe your duties				

What date would you be a	available to begin v	work?			
Have you ever served in t	he military?	Yes	_ No		
If yes: Branch	Date entere	Date entered Date discharged _			
May we conduct a backgr employment? Yes			ations, character and record of explain.		
PERSONAL REFEREN	ICES: Please list	the names a	and phone numbers of three references		
Name and Title	Name and Title		Phone		
Name and Title	Name and Title		Phone		
Name and Title			Phone		
employing me, or for dismagainst a previous employment history. I un complete a physical exam	nissing me after I lear who provides rederstand that for coination and/or alco	have begun eferences a certain posit ohol and dr	e answer may be grounds for not a work. I waive all rights I might have and/or records concerning my ations I may be required to successfully rug test. I understand that my driving police record if I am employed in a		
Sign	ature		Date		
Optional: Position Applied for					
Daily News-Record	d		Other Newspaper		
Posted Job Annour			Library Employee		
Va. Employment C	Commission		Internet Job Listing		
(please specify)					